



A G E N D A  
 Combined Session  
 Meeting – Noon  
 Regular Meeting— August 24, 2021



**Executive Session: If YES; Time: \_\_\_\_\_ Topics: \_\_\_\_\_**

Welcome to Visitors / Public Comments

Roll Call

1. Minutes and Financial Reports

**Discussion Item(s)**

- A. July 15, 2021 minutes. Attachment 01-A
- B. General Fund: Treasurer’s Report, Revenue-Expenditure Summary and Balance Sheet Summary
- C. Student Activity: Balance Summary Sheet
- D. Payment of bills for August 2021

**MOTION:** Approve items A, B, C and D as presented

Motion/Second: \_\_\_/\_\_\_ Aye: \_\_\_Nay: \_\_\_Abstain: \_\_\_Absent: \_\_\_

2. Personnel

**Discussion Item(s)**

➤ Maintenance / Custodian Opening

- A. Administrative Director to hire Mr. Patrick Wallet as a SVI Instructor per-diem, as needed at \$25.00/hour, no benefits. Paid by AE.
- B. 2021–2022 ICTC Substitute List as presented. Appendix 02-B
- C. Supplemental Positions for the 2021–2022 School Year as presented:
  - 1 - National Association of Home Builders (NAHB) Advisor – Mr. Tim Bash (\$600.00)
  - 1 - NTHS Advisor – Ms. Kelly Fox (\$600.00)
  - 1 - School Scribes Adviser – Ms. Melaney Brubaker (\$600.00)
  - 2 - Skills USA Advisors –Ms. Sandy Zulick and \_\_\_\_\_ (\$1,200.00 each)
  - 1 – Yearbook Position – Mr. Jon Krekota (\$600.00)
  - 1 – Supplemental Health (RN) – Ms. Erin Zack (\$1,495.94)
- D. Appoint Mr. Mike Rescenate as the 2021 – 2022 Teacher Mentor for Mr. Lucas Miller, Masonry Instructor as stated in the ICTC Education Association CBA.
- E. Accept Dane Mergen’s resignation letter effective August 31, 2021. Appendix 02-E
- F. Administrative Director to advertise and hire for Database Technician at \$14.50/hour and per the ICTC Collective Bargaining Agreement - Support Professionals
- G. Administrative Director to eliminate Ms. Teresa Gongloff’s part-time PN employment status as of August 24, 2021 with the ICTC due to inactivity.

2. Personnel - continued

H. Approve the Act 93 II Agreement as presented. Appendix 02-H

**MOTION:** Approve items A, B, C, D, E, F, G, and H as presented

Motion/Second: \_\_\_\_\_ / \_\_\_\_\_ Aye: \_\_\_\_\_ Nay: \_\_\_\_\_ Abstain: \_\_\_\_\_ Absent: \_\_\_\_\_

3. Business Office Activity / Finance

**Discussion Item(s)**

➤ Business Office Update –Ms. Rachel Hrabovsky

A. 2021–2022 Bus Agreement between Indiana County Technology Center and Smith Bus Company, Inc. as presented. Appendix 03-A

B. 2021–2022 Bus Agreement between Indiana County Technology Center and Tri-County Transportation as presented. Appendix 03-B

C. Accept the Perkins Grant in the amount of \$165,639.00 as presented. Appendix 03-C

D. Accept the GEER II Grant in the amount of \$189,749.00 as presented. Appendix 03-D

E. Approve the Updated Procurement Card User List as presented. Appendix 03-E

F. Approve an increase in coverage for Violent Incident Protection with current carrier CM Regent to \$5,000,000 at a cost of \$4,707.00 for 2021-2022. Attachment 03-F

**MOTION:** Approve items A, B, C, D, E, and F as presented

Motion/Second: \_\_\_\_\_ / \_\_\_\_\_ Aye: \_\_\_\_\_ Nay: \_\_\_\_\_ Abstain: \_\_\_\_\_ Absent: \_\_\_\_\_

4. Student Activity | Conferences and Student Fieldtrips

**Discussion Item(s)**

➤ Principal's Update / Report

➤ Threat Assessment Training

A. 2021–2022 Memorandum of Understanding between the Indiana County Technology Center and the Bureau of Career and Technical Education for Participation in the BCTE Technical Assistance Program (TAP). Appendix 04-A

B. Perkins Grant Funded HVAC Instructional Aide Job Description as presented. Appendix 04-B

C. Articulation Agreements between Tringle Tech and ICTC as presented. Appendix 04-C.1-04-C.4

D. ICTC Health Occupations 2021-2022 Clinical Site Agreement as presented. Appendix 04-D

**MOTION:** Approve items A, B, C, and D as presented

Motion/Second: \_\_\_\_\_ / \_\_\_\_\_ Aye: \_\_\_\_\_ Nay: \_\_\_\_\_ Abstain: \_\_\_\_\_ Absent: \_\_\_\_\_

5. Adult Education Activity

**Discussion Item(s)**

- Adult Education Update / Report
- PN Program Update: Indiana, Steel Center, Connellsville and Clarion Sites

A. Articulation Agreements between WCCC and ICTC as presented. Appendix 05-A.1-A.4

**MOTION:** Approve item A as presented

Motion/Second: \_\_\_\_\_ / \_\_\_\_\_ Aye: \_\_\_\_\_ Nay: \_\_\_\_\_ Abstain: \_\_\_\_\_ Absent: \_\_\_\_\_

6. ICTC Policies and Procedures

**Discussion Item(s)**

A. ICTC Health and Safety Plan as presented. Appendix 06-A

**MOTION:** Approve item A as presented

Motion/Second: \_\_\_\_\_ / \_\_\_\_\_ Aye: \_\_\_\_\_ Nay: \_\_\_\_\_ Abstain: \_\_\_\_\_ Absent: \_\_\_\_\_

7. Director’s Update

**Discussion Item(s)**

- COVID-19 Operations Update
- ICTC Programs / Enrollment
- Title IX Training
- WCCC / Challenger Construction Update

8. Open Discussion and Adjournment

Adjourn Meeting: Time: \_\_\_\_\_

Motion/Second: \_\_\_\_\_ / \_\_\_\_\_ Aye: \_\_\_\_\_ Nay: \_\_\_\_\_ Abstain: \_\_\_\_\_ Absent: \_\_\_\_\_