

## **CHECKLIST FOR COMPLETED APPLICATION**

Note: Incomplete applications will not be considered for admission

### **I am enclosing the following items in the application packet:**

- Completed and signed application **(including response to three questions located on the Application Supplement Page. Please place on separate sheet).**
- Check or money order for the \$40.00 application fee, payable to Indiana County Technology Center, School of Practical Nursing.
- Two recommendation forms sealed in envelopes and signed across the envelope by the endorsers.

### **I have arranged for the following items to be mailed to the School of Practical Nursing:**

- Official high school transcript/GED
- Official report of placement test scores (SAT, ACT or TEAS). SAT or ACT scores may be documented on high school transcript.
- Official transcripts of **all** post secondary education programs (i.e., certificate/vocational programs and colleges)
- Two recommendation forms if not enclosed with application

### **Please submit the completed application, including checklist, to:**

Indiana County Technology Center  
School of Practical Nursing  
441 Hamill Road  
Indiana, PA 15701

- When the completed application and required submissions are received, it will be reviewed for determination of a required entrance exam (TEAS Test) or advancing directly to a personal interview.

**Please note: Family members should not complete the recommendation forms. These forms should be completed by a teacher, employer, etc.**